

## **Request for Quotations (RFQ)**

**Product/service required:** Provision of Kitchen Renovation Services.

### **1. Detailed Description:**

The US Embassy Windhoek is soliciting quotes for the provision of kitchen renovation services at two residences; 33 Kasteel street and 40 Queanta street as per attached SOW.

- 2 Price Quote Due Date:** All quotes must be submitted via sealed envelope and delivered at the US Embassy, 14 Lossen street, Ausspannplatz, attention: Contracting Officer, Mr. Mac McLaurin; [McLaurinW@state.gov](mailto:McLaurinW@state.gov) on or before April 14, 2016 on or before 17h00.

### **3 Compulsory site visit:**

The sites can be viewed on April 7, 2016 at the times below:

- a. 33 Kasteel street, Klein Windhoek, 14h00
- b. 40 Quenta street, Ludwigsdorf, 15h30

Please contact Mr. Parklan Xoagub at 061 – 2958524, [xoagubp@state.gov](mailto:xoagubp@state.gov), 0811407058 to confirm your attendance.

- 4 Contract vehicle:** Open Market

- 5 Set-aside restrictions?** There are no set-aside restrictions for this procurement.

- 6 Meet or Exceed?** Offers must meet or exceed requested specifications as described herein.

- 7 Award Type:** Government Purchase Order.

- 8 Evaluation Criteria:** Lowest price and Technically-Acceptable by the Government.

- 9 Offer validity:** 30 days

**Applicable FAR clauses:** The selected Offeror must comply with all applicable FAR clauses. Please see final contracting instrument for a complete list, the full text of which may be accessed electronically at <http://www.acqnet.gov/far>.

**Contracting Authority:** This request for quotation does not constitute a contract with the U.S Government. Per FAR 1.602, the sole representative of the Government authorized to enter into an agreement is a warranted Contracting Officer. The selected Offeror must ensure that a valid obligating document (e.g. Government Purchase Order) signed by a Contracting Officer is in place before commencement of work. Any and all modifications after the commencement of work must likewise be authorized by a Contracting Officer.

**Delivery and Work Completion:** Upon receipt of Purchase Order.